

**Scheduled Castes,  
Scheduled Tribes and  
OBC Welfare Cell**



**Agriculture and Food Management Institute**

Belawadi, Srirangapatna Taluq, Mandya Dist – 571 438

Web Site: [www.afmiworld.in](http://www.afmiworld.in)

**Policy Document**

## Preface

Agriculture and Food Management Institute Mysore has been upholding and uplifting the stakeholders in realizing their potential in all spectrum of professional life. Ever since the inception of the Institute by proven academicians, the institute is strategizing, devising and establishing various schemes in all practices of the institute, those are intended towards advocating right morality and positive attitude in all walks of life. All the measures taken have been in line with the recommendations and regulations provided by various governing bodies instituted in the country.

In view of advancing the quality of life in campus as well to enhance the certainty of better life of the students and staff belonging to SC, ST and OBC, the institute has established the cell by the name of “SC ST and OBC Welfare Cell”.

All the clauses and regulations provided as per The Constitution of India that seeks to secure for all its citizens, among other things, social and economic justice, equality of status and opportunity and assures the dignity of the individual are addressed by the cell. Provisions that are incorporated in the Constitution for safeguarding and promoting the interests of the SC, ST and OBC in various spheres are as well taken in to the working spectrum of the cell. These are for effective implementation of various safeguards provided in the Constitution for the SC, ST and OBC and various other protective legislations.

We are glad to present the first edition of the policy document of SC, ST and OBC WelfareCell to you in the hope that it will be a useful information aid for providing better services to the noble cause of social and economic development of the SC, ST and OBC students in our institution.

**Prof. Ameen Shariff**  
Chairman- SCST&OBCWC

**Prof. Saurab Sinha**  
Director

## Declaration

Uplifting the quality of life and as well to uphold the human values, dignity and ethics in work place is essential in all regards for the development of any organization let alone Agriculture and Food Management Institute, Mysore. In particular; the matters pertaining to the welfare of staff and students belonging to Scheduled Castes, Scheduled Tribes and OBC is a very core part necessary to maintain the integrity of the institute. In this regard, I am happy that the committee established for the same has come up with this Policy document.

I hereby declare that all information in this document is valid, true and complete in all aspects and as well bears complete accordance with the recommendations of Government of India as well the All India Council of Technical Education. The document shall bear the complete spectrum with which all stakeholders are to abide by until further proceedings with effect from 01/01/2021.

Prof. Saurab Sinha  
Director

Date: 3/09/2020

## 1. Introduction

SCST and OBC Welfare Cell is established in the Institute to specifically focus on the welfare of the student and staff of the institute. The main aim of the cell is to facilitate the various beneficial schemes and strategies of MHRD, UGC, AICTE and VTU and government of Karnataka from time to time to all the stakeholders. The Cell ensures the effective implementation of reservation policies in the institute, admissions to different courses, fee concession schemes and so on.

## 2. Objectives

- To promote the special interests of students of the reserved category.
- To provide special inputs in areas of their curriculum where the students experience difficulties.
- To guide the SC/ST & OBC students of the institute, to optimally utilize the benefits of the schemes offered by the State Government, Government of India (GOI) and UGC/AICTE.
- To enhance overall development of the stakeholders by continuously monitoring their progress and organizing required skill up gradation programs.
- To organize interactive sessions and informal meetings with students to attend to their personal, social and academic problems/ needs.

## 3. Government Clauses

The Clauses pertaining to the said cell are derived and in line with the following acts.

1. Scheduled Castes and the Scheduled Tribes (Prevention of Atrocities) Act, 1989, No. 33 of 1989 dated 11.09.1989
2. Article 46 of the Constitution of Indian states that, “The State shall promote with special care the educational and economic interests of the weaker sections of the people, and in particular, of the Scheduled Castes and the Scheduled Tribes, and shall protect them from social injustice and all forms of exploitation”.

## 4. SCST and OBCWC of MIT Mysore

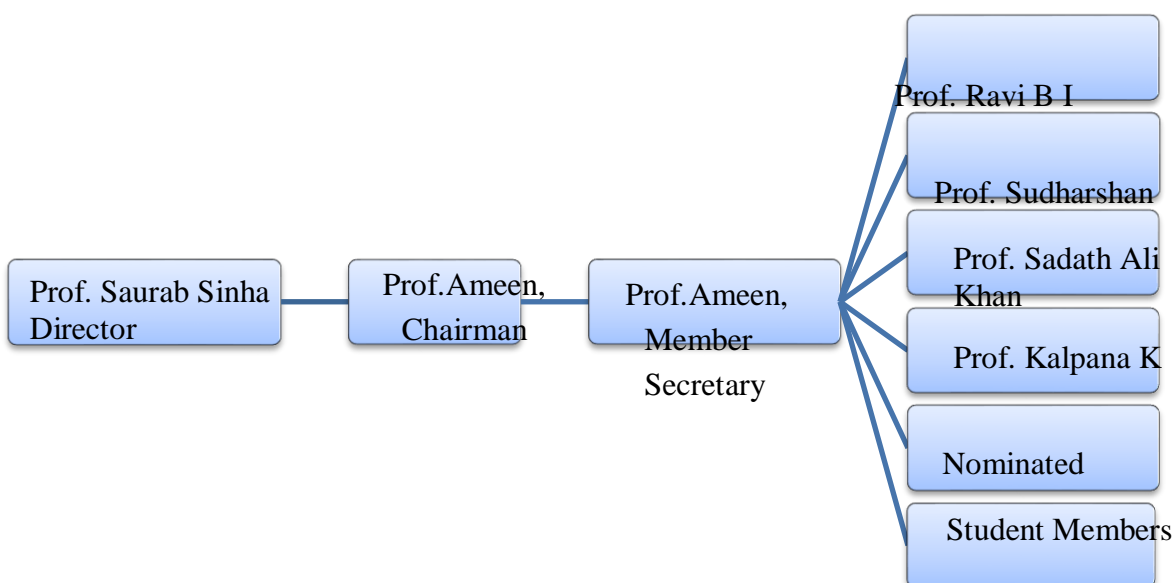
Maharaja Institute of Technology Mysore has set up a special cell in November 2018 to assist the students and staff from Scheduled Caste (SC), Scheduled Tribe (ST) and

Other Backward Class (OBC) communities in improving their academic performance and in optimizing their development in their personal and social life at the Institute as per the guidelines of UGC/AICTE for strict implementation of associated policies in the institute. The cell ensures the effective implementation of reservation policy in admission, recruitment, scholarship etc.

4.1. Committee Members

SI No	Name	Position
1	Prof. Saurab Sinha	Chairman
2	Prof. Ameen Shariff	Member Secretary
3	Prof. Ravi B I	Member
4	Prof. Sudharshan Krishnan	Member
5	Prof. KalpanaKoppar	Member
6	Prof. Sadath Ali Khan	Member

4.2. Committee Hierarchy



4.3. Roles and Responsibilities

4.3.1. Role of the Chairman

All matters pertaining to SC, ST and OBCWC shall be endorsed by the chairman. The matters may comprise of the following.

1. Formation of working procedure for the cell.
2. Facilitate to uphold the objectives of the cell by initiating various events and activities.
3. Delegate tasks and oversee successful execution of predefined events.

4. Facilitate for annual reporting to the authority.

- 4.3.2. Role of the Member Secretary

The Member Secretary shall, in consultation with the Chairman, execute the following.

1. Facilitate for conduction of meetings (Circulating the agendas and schedules, documenting of proceedings and maintaining the same)
2. Facilitate education to all the stakeholders.
3. Facilitate for appropriate managing and execution of all activities of the cell.
4. Facilitate for submission of consolidated reports with necessary remarks to the chairman.

- 4.3.3. Role of Members

The members of cell shall at all times report to the chairman in dealing with all matters pertaining to the cell. The members shall therefore bear the following roles and responsibility and also lend the services to the cell not withholding, as and when required.

1. Take active part in designing of events, formalizing procedures and execution plan, organize the events as well take part in report making and in all spectrum of the cell.
2. Abide by the delegation of the chairman.
3. Constructively and creatively participate in planning, organizing, executing and controlling of all the events and activities as decided and assigned and allotted in the committee.
4. Coordinates the activities of various student and staff.
5. Extend unconditional cooperation in upholding the objectives of the committee.

- 4.4. Functions of the Cell

- 4.4.1. Understand the problem of students and faculty belonging to SC/ST and OBC and take necessary action and/or render them necessary advice/help to resolve the matter that may be academic or administrative.

- 4.4.2. Create awareness among the SC/ST and OBC students regarding the various Government and Non-Government scholarship schemes.

- 4.4.3. Counsel the students to help them overcome inferiority complex related to interaction with fellow students and personal grooming, etc.

- 4.4.4. Promote higher education among the SC/ST and OBC or weaker communities that are suffering from economic, social and educational deprivations.

- 4.4.5. Continuously monitor and evaluate the reservation policies and other programs intended for SC/ST and OBC by the GOI for their effective implementation at the institute.

- Suggest follow-up measures to the administration of the Institute for achieving the objectives and targets laid down by MHRD, GOI for the empowerment of SC/ST and OBC.
- To circulate State Government and University Grants Commission's / AICTE decision and to collect regularly, on an annual basis, information regarding course-wise admissions to candidates belonging to the Scheduled Castes/Scheduled Tribes and OBCs in the College for different courses, in forms prescribed by a stipulated date and to take follow up action, where required.
- To function as a Grievances Redressal Cell for the Grievances of SC/ST and OBC students and employees of the College and render them necessary help in solving their academic problems.
- To furnish the statistical information and implementation of the rule of reservation for SC/ST and OBC students admitted in various UG & PG Courses, appointment to the Teaching and Nonteaching posts and any other facilities providing to SC/STs in the College.
- The cell will also conduct regular remedial coaching classes on life skills, specific profession software learning, and personality development, written and oral communication development, writing assignments and making presentations.

#### 5. Procedure for conduction of events

- a) As per Chairman's direction the member secretary shall convene the meeting and draft the execution plan of the said event and submit the proposal to the chairman. The plan may contain Proposed Date and Time, Venue, Estimated Audience Size, nature of event, approximate budget, guests(if any)from within the institute/ from outside of the institute, etc.
- b) The chairman shall scrutinize the plan and upon all modifications incorporated by the Member Secretary, the chairman must submit the detailed plan of event to the Principal. c) Upon the Approval of the plan by the Principal, the Chairman shall communicate the same to the Member Secretary and the Member Secretary must then convene the meeting of the committee and gear up for execution of the plan.



- d) The Committee members shall be allotted with specific roles and responsibilities by the Member Secretary and further to this, the members shall organize and facilitate for completion of the event.
- e) The Committee shall co-opt any staff and students of the institute, as may be required as per magnitude of the event. The proposed members to be co-opted shall only be made

available for service to the committee upon the consent for requisition received from the respective HOD's of the department to which the proposed Co-opted members report to. The Co-opted members shall only be on one time basis and the Co-opted members are considered as adjunct members of the committee only form the event that their services are requested.

- f) Upon completion of the event, the Member Secretary shall facilitate for compiling the "Event Report" to the Chairman and the Chairman shall endorse the report (if found to be acceptable) and submit the same the Principal.
- g) The Member Secretary shall accurately file Office Copy (OC's) of all correspondences.

**Annexure I: Scholarship Facilities Details from UGC, MINISTRY OF HRD, GOVT. OF INDIA**

S/L	Scholarship/Fellowship Name	Website Link
1.	Post-Graduate Merit Scholarship for University Rank Holder	<a href="http://www.ugc.ac.in/ugc_schemes">http://www.ugc.ac.in/ugc_schemes</a>
2.	Post-Graduate Indira Gandhi Scholarship for Single Girl Child	<a href="http://www.ugc.ac.in/ugc_schemes">http://www.ugc.ac.in/ugc_schemes</a>
3.	Post Graduate Scholarships for Professional Courses for SC/ST Candidates	<a href="http://www.ugc.ac.in/ugc_schemes">http://www.ugc.ac.in/ugc_schemes</a>
4.	Rajiv Gandhi National Fellowship for SC/ST Candidate	<a href="http://www.ugc.ac.in/uge_schemes">http://www.ugc.ac.in/uge_schemes</a>
5.	Raman Fellowship for Post- Doctoral Research for Indian Scholars in USA	<a href="http://www.ugc.ac.in/ugc_schemes">http://www.ugc.ac.in/ugc_schemes</a>
6.	Post Doctoral Fellowship to Women Candidates	<a href="http://www.ugc.ac.in/ugc_schemes">http://www.ugc.ac.in/ugc_schemes</a>
7.	Rajiv Gandhi National Fellowship for Students with Disabilities	<a href="http://www.ugc.ac.in/ugc_schemes">http://www.ugc.ac.in/ugc_schemes</a>
8.	Research Awards for the Teachers	<a href="http://www.ugc.ac.in/ugc_schemes">http://www.ugc.ac.in/ugc_schemes</a>
9.	Junior Research Fellowship in Engineering & Technology	<a href="http://www.ugc.ac.in/ugc_schemes">http://www.ugc.ac.in/ugc_schemes</a>
10.	Emeritus Fellowship	<a href="http://www.ugc.ac.in/ugc_schemes">http://www.ugc.ac.in/ugc_schemes</a>
11.	Post Doctoral Fellowship to SC/ST Candidates	<a href="http://www.ugc.ac.in/ugc_schemes">http://www.ugc.ac.in/ugc_schemes</a>

**Annexure II: Scholarship under Social Welfare Department, Government of Karnataka  
(For SC and ST students)**

S/L	Scholarship/Fellowship Name	Website Link
1	Social Justice & empowerment Dept. Govt. of Karnataka	<a href="http://sw.kar.nic.in/index.asp">http://sw.kar.nic.in/index.asp</a>

**Annexure III: Scholarship for Indian students to studies in abroad**

S/L	Scholarship/Fellowship Name	Website Link
1	National Overseas Scholarships for SC and ST candidates	<a href="http://socialjustice.nic.in/schemesprol.php">http://socialjustice.nic.in/schemesprol.php</a>
2	Commonwealth Scholarships	<a href="http://mhrd.gov.in/National_Scholarships">http://mhrd.gov.in/National_Scholarships</a>

**Note:** The candidates are requested to visit the above particular website for more details. The VTU or any officials of the University will not be responsible for any error of scholarships.

**Annexure IV: ABOUT  
O.B.C.**

**Reservation in education and employment for Backward Classes candidates**

According to Indian Constitution Act 15(4) and 16(4), the reservation in education and employment for Other Backward Classes candidates and as per Government Order No.SKE/BCA/2000, dated 30-03-2002 overall 32% reservation has been implemented as

mentioned  
below:

Category – 1	:
04% Category – 2A	:
15% Category – 2B	:
04% Category – 3A	:
04% Category – 3B	:
05%	

The Annual Income limit for Cat.2A, 2B, 3A and 3B is Rs.4.50 lakhs

p.a. Various benefits to the BCM candidates

1. Training Programs:

1.1. For Un-employed educated BCM Boys and Girls training programmes has been arranged through the OBC Department to get suitable job.

1.2. Preparatory training for various competitive examinations:

Annual Income limit for Cat.I is Rs.4.50 lakhs.

Annual Income limit for Cat.2A, 2B, 3A and 3B is Rs.3.50 lakhs.

1.3. Preparatory training programme through expert institutions has been arranged for IAS/KAS/Banking etc., competitive examinations (Primary and final examinations).

1.4. Training Fee and monthly scholarship will be sanctioned to the candidates who have selected for training

1.5. Preparatory training for competitive examinations conducted by UPSC the scholarship of minimum for 7 months will be sanctioned as per following schedule: Training at Delhi Rs.8,000/- per month. Training at Hyderabad Rs.6,000/- per month Training at Outside the district Rs.4,000/- per month Training at local Rs.2,000/- per month.

2. Skill Development Program

2.1. Annual Income limit for Cat.I is Rs.2.50 lakhs.

2.2. Annual Income limit for Cat.2A, 2B, 3A and 3B is Rs.1.00 lakh

- 2.3. The various professional trainings to the unemployed BCM candidates for 6 months have been arranged and as per rules the scholarship will be sanctioned.
- 2.4. Merit Scholarship for Post metric students :

- 2.5. Those students who have got admission for BE/PG through CET, they have been sanctioned monthly scholarship @ the rate of Rs.500/- per month for 10 months after fulfillment of following conditions.
  - 2.6. For submission of fresh application to get above benefit, the student concerned has to pass his/her previous examination.
  - 2.7. For renewal of the said scholarship, the student concerned has to clear all subjects of previous examinations.
  - 2.8. The annual income of the Parent/ Guardian should not be more than 2.50 lakhs.
3. Education Loan Program
- 3.1. Maximum of Rs.1,00,000/- education loan @ the rate of interest 2% will be sanctioned to the students belongs to all categories of backward classes who got admission through CET for BE/PG and other professional courses and whose parental annual income is not more than Rs.3.50 lakhs. Repayment of the said education loan should be start from  
4th month of completion of the course with EMI with principal and interest for 3 years.
4. Interest Free Loan Program For The Students, Who Belongs To Backward Classes For Their higher Studies In Foreign Universities.
- 4.1. Aim : The interest free loan will be sanctioned to the students who belongs backward classes those wish to study in higher education's viz., Ph.D., Post Graduation etc., in Foreign Universities with condition that whose parental monthly income limit is not more Rs.12,000/-
  - 4.2. Loan amount : Rs.3.50 lakhs per year for maximum Rs.10 lakhs.
  - 4.3. Selection of the candidates: Selection of the candidates will be made by the committee under the chairmanship of Chief Secretary to Government, Backward Classes Welfare Department.
  - 4.4. Repayment period: The repayment EMI should be starts after 1 year of completion of the course or 6 months from the getting job and the period of EMI should be 1 year to 5 years according to loan amount.
5. Education Loan Program
- 5.1. Education loan will be sanctioned to the students who belongs Backward classes and wish to study in Engineering, MBA etc., courses approved by AICTE/UGC. Rs.2.50 lakhs per year according to period of courses and course expenditure a maximum of Rs.10 lakhs @ the rate of interest of 4% will be sanctioned. The period of repayment of the said loan will be starts from 6 months

after the completion of the course or after 3 months from getting the job in EMI of 58 months. Additional 2 months will be given.



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## 6. Self Employment Loan Program

6.1. The un-employed candidates belongs to backward classes and who have completed their professional courses and wish to establish their own cell the maximum of Rs.10 lakhs loan @ the rate of interest of 5% will be sanctioned. The repayment of the loan by 58 EMI and additional 2 months will be given.

## 7. About D.DevarajUrs backward classes development ltd.

7.1. "Interest" free loan facilities to the students belongs to backward classes for higher studies in foreign universities.

7.1.1.Purpose : Those students belongs to backward classes wishes to study for higher education viz., Ph.D., Post Doctoral and Master Degree (Registered Courses) in Foreign Universities, they may be get loan facilities. The monthly income of the student and his/her parent's should be limited for Rs.12,000/- p.m.

7.1.2.Loan amount: Per year 3.5 lakhs for three years not more than Rs.10 lakhs.

7.1.3.Selection of candidates: The Selection the candidates will be made through the Selection Committee which is formed under the chairmanship of Chief Secretary to Government, Backward Classes Welfare Department.

7.1.4.Period of repayment: According to loan amount 1to 5 years for repayment to be made by way of EMI. The loan repayment installment will be start after One year from completion of the course or 6 months after the getting job.



CONSOLIDATED STATISTICAL INFORMATION OF P.G STUDENTS ADMITTED AND THE NUMBER OF THE SC/ST STUDENTS

Sl. No	Name of the Course	Semester	No. of students admitted			Out of admitted						Grand Total of SC/ST	Overall %	
						SC		ST			ST%			
						Total		SC%	Total					
			M	F	Total		M		F	Total				
		All Semesters												
1	PGDM	1												
2	PGDM	2												

CONSOLIDATED STATISTICAL INFORMATION OF U.G & P.G. STUDENTS ADMITTED AND THE NUMBER OF THE SC/ST STUDENTS OUT OF TOTAL ADMITTED IN THE INSTITUTE

S/N.	Nameofthe Course	Semester	No.ofstudents admitted			Outof admitted						GrandTotalof SC/ST	Overall %
						SC			SC%	ST			
1	PGDM	1											
2	PGDM	2											

CONSOLIDATED STATISTICAL INFORMATION OF P.G. STUDENTS ADMITTED AND THE NUMBER OF THE SC/ST & OBC STUDENTS FOR THE ACADEMIC YEAR 2015-2016

S/L.	Name of the College	Out of total admitted							Grand Total of students Admitted in all categories.	
		SC	ST	OBC						GM
				Cat-1	2A	2B	3A	3B		
1CSE										
2CE										
3ECE										
4ISE										
5ME										
Total :										

Annexure VI: Training Programs/ Skill Development Program

Programs planned by SC/ST Welfare Cell

- Organizing Guest Lectures on Ambedkar and his vision for Dalit education

- . GATE-2019 coaching classes.

- Campus Placement Training Program

- Organizing Guest lectures on Dr. B. R. Ambedkar and His Contribution to the Nation

- Communication Skill Development

- Organizing workshop on RESEARCH METHODOLOGY AND SCHOLARLY WRITING SKILLS

- Organizing SOFT SKILL DEVELOPMENT TRAINING PROGRAM

- To strengthen their knowledge, skills & attitudes in such subjects where quantitative & qualitative techniques and laboratory activities are involve, so that the necessary guidance and training provided under the programme may enable the students to come up to the level necessary for pursuing higher studies efficiently to reduce their failure and dropout rate.